

**Sippel Development Co., Inc.**  
**Employment Application**

**PERSONAL INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Position applying for? \_\_\_\_\_

Date you are available to start? \_\_\_\_\_

Preferred work location (check all that apply)  Western PA  Central PA  Eastern PA  Any Available

How did you hear about the position? (Please be specific regarding websites, newspapers, referrals) \_\_\_\_\_

Why do you want to work with us? \_\_\_\_\_

**WORK HISTORY**

Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates of Employment \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ May we contact this employer yes no

Reason for Leaving \_\_\_\_\_

Starting Job Title \_\_\_\_\_ Starting Salary \_\_\_\_\_

Ending Job Title \_\_\_\_\_ Ending Salary \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

**This section to be completed by CDL Holders only. If you possessed a CDL while employed at the position above, please answer the following questions:**

1. Were you subject to the Federal Motor Carrier Safety Regulations (FMCSRs) while employed? yes no
2. Was your job designated as a safety-sensitive function in any DOT regulated mode subject to alcohol and controlled substances testing requirements as required by 49 CFR Part 40? yes no
3. Can you certify that you have NEVER been non-compliant of the alcohol and controlled substances testing requirements by referral, alteration, substitution or testing positive? yes no

Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Dates of Employment \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ May we contact this employer yes no

Reason for Leaving \_\_\_\_\_

Starting Job Title \_\_\_\_\_ Starting Salary \_\_\_\_\_

Ending Job Title \_\_\_\_\_ Ending Salary \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

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3. Can you certify that you have NEVER been non-compliant of the alcohol and controlled substances testing requirements by referral, alteration, substitution or testing positive? yes no

Employer \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
 Dates of Employment \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ May we contact this employer \_\_\_\_yes \_\_\_\_no  
 Reason for Leaving \_\_\_\_\_  
 Starting Job Title \_\_\_\_\_ Starting Salary \_\_\_\_\_  
 Ending Job Title \_\_\_\_\_ Ending Salary \_\_\_\_\_  
 Supervisor's Name \_\_\_\_\_ Employer's Phone Number: \_\_\_\_\_

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 1. Were you subject to the Federal Motor Carrier Safety Regulations (FMCSRs) while employed? \_\_\_\_yes \_\_\_\_no  
 2. Was your job designated as a safety-sensitive function in any DOT regulated mode subject to alcohol and controlled substances testing requirements as required by 49 CFR Part 40? \_\_\_\_yes \_\_\_\_no  
 3. Can you certify that you have NEVER been non-compliant of the alcohol and controlled substances testing requirements by referral, alteration, substitution or testing positive? \_\_\_\_yes \_\_\_\_no

**EDUCATION**

High School \_\_\_\_\_ Graduated? \_\_\_\_yes \_\_\_\_no  
 Trade School \_\_\_\_\_ Graduated? \_\_\_\_yes \_\_\_\_no  
 College/University \_\_\_\_\_ Graduated? \_\_\_\_yes \_\_\_\_no  
 Degree Earned \_\_\_\_\_ Major Field of Study \_\_\_\_\_  
 Other: Institution Name \_\_\_\_\_ Course of Study \_\_\_\_\_

**MILITARY SERVICE**

Total Years \_\_\_\_ Branch \_\_\_\_\_ Status: Active \_\_\_\_ Reserves \_\_\_\_ Discharged \_\_\_\_  
 Rank at Discharge \_\_\_\_\_  
 Skills/Experience \_\_\_\_\_  
 \_\_\_\_\_

**CERTIFICATIONS AND LICENSES**

Certification/License Name \_\_\_\_\_  
 Issuing Authority \_\_\_\_\_ Expiration Date (mm/dd/yyyy) \_\_\_\_\_  
 Certification/License Name \_\_\_\_\_  
 Issuing Authority \_\_\_\_\_ Expiration Date (mm/dd/yyyy) \_\_\_\_\_

Skills and Abilities for <b>FIELD</b> positions:	Years of Experience
Operating machinery with GPS	
Fine grading with a dozer	
Bulk earthmoving with a dozer	
Pushing scrapers with a dozer	
Excavator on pipeline work	
Opening or Closing trenches	
Loading tri-axles or rock trucks	
Operating a road grader	
Fine grading for pavement	
Operating a road grader on haul roads	

**ADDITIONAL KNOWLEDGE, SKILLS AND/OR ABILITIES RELEVANT TO THE POSITION THAT YOU ARE APPLYING FOR:**

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**PROFESSIONAL REFERENCES**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Company \_\_\_\_\_ Title \_\_\_\_\_

Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Company \_\_\_\_\_ Title \_\_\_\_\_

Relationship \_\_\_\_\_ Years Known \_\_\_\_\_

Have you ever been convicted of a misdemeanor or felony? \_\_\_\_\_yes \_\_\_\_\_no

If yes, please explain \_\_\_\_\_

*Conviction of a crime will not necessarily be a bar to employment. In accordance with applicable laws, factors such as the nature and gravity of the offense, age at the time of the offense, the remoteness of the offense in time, rehabilitation efforts, and the nature of the position sought will be taken into account in determining effect on suitability for employment.*

By signing below I certify that the statements I have made are true and correct to the best of my knowledge. I understand that the submission of any false information or the omission of any requested information in connection with my application for employment, whether on this document or not, may be cause for failure to hire or for immediate discharge should I be employed by Sippel Development Co., Inc. I understand that completion of an employment application does not constitute an employment contract. I understand that, if hired, my employment would be "at-will" and could be terminated at any time by either party with or without cause and with or without notice. I understand that, if hired, an offer of employment is contingent upon the successful completion of pre-employment assessments, checks and/or screenings as designated by Sippel Development Co., Inc.

Sippel Development Co., Inc. provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, age, genetic information, veteran status or any other characteristic protected by federal, state or local law. Sippel Development Co., Inc. complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company operates. This policy applies to all terms and conditions of employment including but not limited to recruiting, hiring, placement, compensation, benefits, training, evaluation of performance, promotion, transfer, recall, layoff, leaves of absence, disciplinary action and termination.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_